

Natalyia Torres

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Skills

Technical Skills: ASSIST, ConexED, Student Internal Systems Data Entry (SIS), Coaching Skills, Human Capital Management (HCM), Google Workspace (Docs Slideshow, Sheets)

Soft Skills: Leadership, Public Speaking, Teamwork, Active Listener, and Organization Skills

Education

Associates of Arts, Emphasis in Psychology

Anticipated Graduation: 05/26

South Mountain Community College, Phoenix, Arizona

GPA: 3.4/4.0

High School Diploma

05/24

Tempe High School, Phoenix, Arizona

Work Experience

Career Services, South Mountain Community College, Phoenix, Arizona

08/25 - Current

Career Peer Coach

- Provide one-on-one career coaching to 90+ students on resumes, cover letters, job searches, internships, and interview preparation.
- Collaborate with professional staff and fellow Peer Coaches to deliver workshops, orientations, and career readiness events.
- Create a welcoming, inclusive, and supportive environment that encourages student confidence and success.

Recruitment and Outreach Team, South Mountain Community College, Phoenix, Arizona **05/25 - 07/25**

Mirco-Intern

- Assisted with onboarding and follow-up communication for prospective and incoming students, helping guide them through the next steps in the enrollment process.
- Designed and developed a campus tour script for New Student Orientation to ensure clear, engaging, and consistent messaging for prospective and incoming students.
- Created a New Student Orientation checklist to streamline the onboarding process and ensure students received accurate information and key resources.

Disability Resource Center, South Mountain Community College, Phoenix, Arizona

01/25 - 04/25

Mirco-Intern

- Designed and created a DRS informational website to centralize resources, accommodation processes, and contact information for students.
- Translated complex policies and procedures into clear, student-friendly language to increase accessibility and understanding.

YMCA, Phoenix, Arizona

08/24 - 05/25

After School Program Counselor

- Led engaging activities such as arts & crafts, STEM projects, group games, and social skill-building exercises.
- Monitored attendance, safety procedures, and daily routines to ensure student well-being.

- Communicated regularly with parents and guardians about student progress, behavior, and daily experiences.

Salvation Army, Phoenix, Arizona

05/24 - 05/25

Camp Counselor

- Planned and led engaging activities, including arts & crafts, team-building games, sports, and educational workshops.
- Managed conflict using positive behavior strategies, redirection, and clear communication to maintain a respectful camp atmosphere.
- Demonstrated leadership, patience, and problem-solving while working with diverse groups of children ages 4–14.

Academic and Leadership Experience

Educator's Rising (EdRising), South Mountain Community College, Phoenix, Arizona

08/24 - 12/25

President

- Lead and oversee all club operations, including meeting planning, event coordination, and member engagement for future educators.
- Attended regional and statewide Educators Rising conferences, participating in professional workshops and presentations with fellow future educators.
- Developed leadership, public speaking, organization, and advocacy skills while supporting students pursuing careers in education.

Phi Theta Kappa, South Mountain Community College, Phoenix, Arizona

01/25 - Current

Vice President of Scholarship

- Support members with scholarship searches, applications, and essay development for transfer and leadership awards.
- Collaborated with executive board members and faculty advisors to plan meetings, manage goals, and strengthen member engagement.

Student Life and Leadership, South Mountain Community College, Phoenix, Arizona

10/25

ISLE Leadership Retreat

- Participated in an intensive leadership retreat focused on communication, teamwork, self-awareness, and leadership development.
- Learned effective strategies for leading with empathy, accountability, and integrity.

Career Services, South Mountain Community College, Phoenix, Arizona

02/26

Grab a Sweet Treat with Career Services

- Directed a Valentine's-themed outreach event to promote career development services to the campus community.
- Engaged 55 students and secured immediate hands-on working sessions, resulting in a measurable boost in student-led appointment scheduling.

Academic Projects

AHESE Project, South Mountain Community College, Phoenix, Arizona

01/25 - 05/25

- Conducted a research-based project analyzing how intentional career mapping supports student success, motivation, and long-term academic planning.

- Researched major health disparities in South Phoenix and explored how environmental, economic, and social conditions lead to unequal health outcomes.

Awards

Cougar Leadership Award

05/25

Certifications

Fingerprint Clearance Card

Mental Health First Aid