
Imari Hoye

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Dear Hattie B. Hiring Team,

I was very excited upon receiving your message, which informed me of this opening. In reading the qualifications for this opportunity, I was ecstatic to see that I fit a lot of them. I am exceptional in customer service and I have had experience with it before in roles such as sales associate, waitress, hostess, and a desk assistant. This has led to me becoming proficient in dealing with many different kinds of people. I am also prized for being very flexible in both my working schedule and what I am capable of doing. I have adapted to doing many different kinds of tasks within one job.

I would be an excellent choice for this position because I am passionate about learning new things, as well as experiencing and providing new opportunities for growth. I am also incredibly skilled in technological work, which adds to my great communication skills. Moreover, I am an impeccable listener, which makes me a great problem solver as well. I continuously showcase that I am patient with people and I am eager to be of help to anyone who needs it, whether that be answering questions in-person or over the phone, walking people who are confused through any processes, helping coworkers, or other. I also have varied experience with interactions with youth from my years in customer service, and my prior position as a first-year and second-year summer camp intern. I also harbor creativity and hospitality, ensuring everyone is included and accepted with a variety of activities to do and opportunities to learn from, and bond with, each other.

In looking through my resume, you will find that I am a great fit for what you are looking for, in reference to the job. You will find yourself wanting to work with me, as I am cooperative with my employers and peers, and dedicated to those I help. I look forward to discussing this position more with you.

Sincerely,

Imari Hoye